

# DOUGLAS, LEONARD & GARVEY, P.C.

## NEW HAMPSHIRE WHISTLEBLOWER COMPLAINT CHECKLIST

### I. GENERAL INFORMATION

Your Name \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address \_\_\_\_\_

Home Phone Number \_\_\_\_\_ Work Phone Number: \_\_\_\_\_

Marital Status: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Your Social Security Number: \_\_\_\_\_

Current Employer: \_\_\_\_\_

Work Address: \_\_\_\_\_

Length of Time With Employer: \_\_\_\_\_

### II. EMPLOYER

Your Job Title \_\_\_\_\_

Date You Were Hired \_\_\_\_\_

Your Salary/Pay \_\_\_\_\_

Did you have an Employment Contract? \_\_\_\_\_

Name of Your Supervisor(s) \_\_\_\_\_

Were you provided an Employee Handbook or Manual? \_\_\_\_\_

If so, do you have a copy? \_\_\_\_\_

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**III. WHISTLEBLOWER COMPLAINT**

Describe the basis of your complaint of Whistleblower Complaint discrimination:

Did you report or complain to anyone about the matters related to your Whistleblower Complaint? If so, identify:

What action was taken against you based on your Whistleblower Complaint?

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IV. **TERMINATION/RESIGNATION** (if applicable)

How were you notified of your termination? \_\_\_\_\_

Who informed you that you were terminated? \_\_\_\_\_

Describe the facts of your termination:

What was the reason given to you for your termination?

What do you believe is the reason for your termination?

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Prior to your termination/resignation, had you made any complaints or Reports to your supervisor or anyone at your employer about any matters connected or related to your termination?

What is your performance history (include any prior reprimands or Disciplinary action as well as your reviews or evaluations?)

Do you have copies of your reviews or evaluations? \_\_\_\_\_

Do you have a copy of your personnel file? \_\_\_\_ If not, have you requested a copy of your personnel file?

**V. DAMAGES**

Describe your Employment After Your termination/resignation:

<u>After:</u>	Dates	Position	Earnings	Rate of Pay
_____				
_____				

Have you applied for Unemployment Benefits since your termination/resignation? \_\_\_\_\_

Did you receive Unemployment Benefits? \_\_\_\_\_

Did your former employer object to your receiving Unemployment Benefits? \_\_\_\_\_

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What reason did you state to the Department of Employment Security For your Termination/Resignation at the time you applied for Unemployment Benefits?

If you have not obtained new employment since your Termination/Resignation, have you been looking for a new job? \_\_\_\_\_

Describe your efforts to find a new job:

Return to:

Douglas, Leonard & Garvey, P.C.

6 Loudon Road, Suite 502

Concord, NH 03301

**[www.nhlawoffice.com](http://www.nhlawoffice.com)**

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